BUSINESS PLAN



UBUHLEBEZWE MUNICIPALITY

Project	
Name	

Business Plan Summary

Name of owners	
Business name	
Nature of business	
Location	
Address	
Telephone	
Fax	
E - mail	
Legal status	
Financial status AMOUNT REQUESTED	<u>R</u>

PROJECT SUMMARY

1.1	DESCRIPTION OF PRODUCTS/SERVICES
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2.2 LIST OF FIXED ASSETS AND DEPRECIATION

Machines, tools, fixtures &	Investment
furniture	costs

2.3 MATERIAL COSTS

List of material, the quantity needed and estimated costs per product

Material	Quantity needed (m, kg,)	Cost per product

2.4 LABOUR COSTS

Expected labour costs

Labour / wages Job title of employee	Number of employees	Total labour costs

3.1	LEGAL FORM OF BUSINESS
Whicl	is the best legal form for the business?
Propr	commended that you register your business. Small businesses can be registered as a "Sole etor", "Close Corporation", "Partnership", etc. It is up to the project owner/s to decide aboral form which suits the business best.

The organiza enterprise. P	The organizational structure refers to the position of the employees and management in an enterprise. Please outline the organizational structure of your project.	

Attach the following documents:

- ID copies
- Copy of the certificate of a business if registered
- Quotations
- proof of Residence
- Pictures of your work